

Arts Prescott Gallery

Membership Information and Application

134 South Montezuma Street

Prescott, AZ 86303

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Arts Prescott Gallery operates as a “cooperative” gallery and members share the labor and costs necessary to operate. Membership in the gallery is based on sales of work and also the ability to work well with other members and to contribute your time and talents to benefit the gallery.

As an artist-owned and operated gallery, we provide our members greater control of their work and how it is displayed within the guidelines agreed upon by the membership. We operate according to set of Policies and Procedures, a Mission Statement and a Code of Conduct written by the membership.

Requirements for Membership:

A member must:

- Be able to work 12-16 hours in the gallery each month.
- Attend our general meeting, usually on the 3rd Tuesday of each month.
- Serve on a gallery committee and mentor a provisional member.
- Be able to attend special gallery events.
- Not be planning extended absences within the first 12 months of membership.
- Not sell merchandise at any other location on the courthouse square area, as per the gallery’s exclusivity policy. Special shows are allowed on the courthouse lawn with notification to the Board in a timely manner.

Considerations for Applicants’ work:

An applicant should:

- Demonstrate competence and knowledge in her/her chosen medium.
- Have original work that is not similar to an existing member’s work or agree to show only that work which has been deemed significantly different during the jury process.
- Use materials of the highest quality and caliber.
- Present their work in a professional manner as defined by the Policies and Procedures.
- Have work that is marketable and will sell.
- Be able to produce enough work to keep his/her display well stocked.

Financial Considerations:

- Initial costs to new members are a non-refundable membership fee of \$350.00, plus first and last month’s rent depending on the size space chosen payable on acceptance into the gallery as a provisional member.
- Monthly rent [see range below] is automatically deducted from the member’s monthly check.
- Members pay a 17% commission to the gallery on all sales, which is also deducted from the member’s monthly check.
- Payment for work sold is made by check within the first week of each month.
- The gallery is not liable for any theft or breakage of members’ work.

Monthly Rent and Space Allocations:

- Wall spaces: 6’ = \$90; 8’ = \$120; 10’ = \$150; 12’ = 180
- Jewelry & Center Cases – Full Case = \$150; Half Case = \$90
- Pedestals and items in wall displays must not protrude more than 28” from wall
- Floor Pedestals must not compromise the viewing of other gallery displays.

Benefits of Membership:

- Artistic Freedom—you design the display of your work [within gallery guidelines]
- Savings— Membership will typically provide you greater profits over privately-owned galleries.
- Members are part owners and participate in decision making and operations.

New Members:

- We look for members as space becomes available in the gallery.
- Applicants invited to join Arts Prescott Gallery enter into a 90-day Provisional membership and are assigned a mentor(s) who will oversee training process.
- During the probationary period new members are required to attend all applicable meetings and work approximately 5 – 4-hour shifts (with a mentor) each month.
- There is a 45-day review of the training process.
- After successfully completing the training period provisional members are invited to become full members of Arts Prescott and to become a stockholder in the corporation.

To Apply for Membership:

- Complete and submit the application below. Hand deliver or mail it to the gallery marked "Attn: Screening/Quality Control Committee".

Include:

- ✓ 5 Photos of your work in each medium you are applying for, and label them with medium, size, price, the date, on the back of each photo.
 - ✓ Resume and other documents about you and your work [artist statement, bio, awards, *Website*, etc.]
 - ✓ Self-addressed, stamped envelope for the return of your application package
- Be available for an interview with the Screening/Quality Control Committee.

ARTS PRESCOTT GALLERY MEMBERSHIP APPLICATION:

Date: _____ Email: _____

Name: _____ Phone: _____

Address: _____

Media(s): _____

Price range: _____

Type of display you desire: (see space allocations/pricing) _____

Comments or Questions:

2 local references with location and phone numbers: [Preferably people familiar with your work]

Name	Address	Phone #	Relationship

Please return this to the gallery with your photos and information. The Quality Control Committee will review your application and get back to you within 30 days.

Thank you! The members of Arts Prescott Cooperative Gallery [Rev. 3/2023]